



City Manager's Report

City Departments

4-21-2025

City Manager – Sam Sanders (he/him)

- Recognition of Five Year Anniversaries
 - In the prior report, I acknowledged career employees who have spent 10-40 years with the City of Charlottesville. It is amazing that people work in one place for that long. But public service has changed as has other fields of work and it is important to acknowledge those who reach the five-year milestone just the same. On April 9th, I recognized 52 employees who were congratulated on their 5 Year anniversary with the City. Please join me in congratulating them for their dedication to serve our community.
 - Kurt Adcock
 - Derek Duncan
 - Kerri Musico
 - Jazmine Curry
 - Mario Moyer
 - Kyle Ervin
 - John Thompson
 - Roxanne Jones
 - Shadee Gilliam
 - Ramanda Jackson
 - Lauren Capasso
 - Mark Cole
 - Alana Fuller
 - Matthew Hildebrand
 - Ryan Kuhns
 - Colton Mays
 - Colton Duprey
 - Mark Eppard
 - Kristy Hoover
 - James Harris
 - William Eppard
 - Deanna Guedj
 - Brady Winter
 - Kyna Thomas
 - Maxicelia Robinson
 - Patrick Cory
 - Stacey Washington
 - Grant Armstrong
 - Leonard Grooms
 - Russell Jones
 - Tiffany Miller
 - Jack Samar
 - Jamell Houchens

- Decon Turner
 - Devin Miller
 - Christopher Vlasis
 - Leo Kudej
 - Maria Stella
 - Roger Shepherd
 - Thomas Terry
 - Erin Britt
 - Zenovia Jackson
 - Robert Roach
 - Sharane Leabough
 - April Wilson
 - Baccho Umbertis
 - Lori Lam
 - Richard Hunt
 - Bryan Frazier
 - Benjamin Maneno
 - Garland Williams
 - John Scott
- Signed the annual request for federal funding to continue the City's entitlements from HUD to fund Community Development Block Grant (CDBG) and HOME projects.

Deputy City Manager for Social Equity – Ashley Reynolds Marshall (she/her)

- On March 21, the Deputy City Manager (DCM) for Social Equity spoke on a panel at the Virginia Women's Municipal Leadership Institute's Reunion event, which focused on the topic of Human Resources.
- As a follow-up to the DCM's presentation on the City's Opioid Abatement efforts earlier this year, I am proud to announce that the City of Charlottesville's applications for funding from the Virginia Opioid Abatement Authority to support work with the Albemarle-Charlottesville Regional Jail's efforts to pilot providing critical medications to justice-involved persons for opioid use disorder, the Charlottesville-UVA-Albemarle Emergency Communication Center to pilot the inclusion of a behavioral health specialist in the communications center dispatch, and the City's efforts to ensure that life-saving naloxone is available in its facilities and with its frontline team members were all approved. Applications for FY2026 funds have also been submitted and are awaiting OAA decisions.

Deputy City Manager for Operations – James Freas (he/him)

- On March 25, DCM Freas attended the Public Works / Utilities Snow Appreciation lunch to thank all the employees who assisted with the snow

clearing efforts this winter. Planning for next winter's snow removal is already underway! The departments involved are collaborating to ensure that the procedures are as efficient as possible.

Parks & Recreation – Director Riaan Anthony (he/him)

- Master Plan
 - An adopted Master Plan is available online at: [Charlottesville Parks and Recreation Master Plan | EngagePros](#).
- Meadowcreek Golf Course
 - Interior renovations at the clubhouse are currently underway. They include new carpet, paint, light fixtures, bathrooms, and furniture. Project is expected to be complete by May.
 - Food and Beverage services are open to the public Thursday – Sunday: [Meadowcreek Cafe online menu \(link\)](#).
 - The new Cavalier Pass is now available. This is a monthly subscription pass that provides discounts for greens and cart fees. Learn more at: [Meadowcreek Golf Course Cavalier Pass \(link\)](#).
- Summer Pool Passes are now on sale. More information can be found at: [Outdoor Pool Passes | Charlottesville, VA \(link\)](#).
- Summer Registration opens on April 21, 10:00 am. Included in some of the offerings this year are seven weeks of art camp and one week of chess camp. Registration options can be found at: [Registration / Policies | Charlottesville, VA \(link\)](#).
- Summer camp is quickly filling up! Adventure Camp Week One of Camp Shenandoah is already full!
- Washington Park Ramp VODT grant project is under construction
- Rugby Avenue VDOT grant project - under contract, work to start soon.

Utilities – Director Lauren Hildebrand (she/her)

- The Department of Utilities is excited to launch three new incentives to help improve home energy efficiency. Utilities now offers six home envelope resources that complement each other to help community members improve the energy efficiency of their home, lower utility bills, and increase home comfort.
 - Attic Insulation Self-Assessment
 - According to Energy Star®, 90% of U.S. homes are under-insulated. The Attic Insulation Self-Assessment was developed by Utilities staff and is a great resource to help customers better understand their attic's insulation needs. Each assessment includes a free, personalized evaluation for attic insulation that provides guidance to help maximize the attic's energy efficiency potential.

The self-assessment is 100% free to use, and can be accessed via smartphone, tablet, or computer.

- \$500 Attic Insulation Rebate
 - Maximize the most cost-effective way to improve your home's energy efficiency with upgraded attic insulation. For a limited time, gas customers can receive a \$500 rebate towards upgrading their home's attic insulation and take advantage of an available federal tax credit to claim 30% of the cost of the insulation with a maximum of \$1,200 credited. Combining these incentives could significantly lower the cost of your insulation upgrade.
- \$150 Attic Air Sealing Rebate
 - For a limited time, gas customers can receive a \$150 rebate to cover the cost of measures that plug holes and seal cracks in their attic. This process improves home comfort, enhances air quality, and boosts energy efficiency by keeping conditioned air inside the house. And if you're installing upgraded attic insulation, attic air sealing should be done at the same time to maximize the effectiveness of both measures.
- \$125 Smart Thermostat Rebate
 - Gas customers can now receive a \$125 rebate towards a smart thermostat to enhance the energy efficiency of their home. Smart thermostats use Wi-Fi to allow you to control a home's indoor temperature remotely from a smartphone or tablet. Providing convenience, control, and insight, a smart thermostat helps deliver optimal performance for an HVAC system. Plus, Utilities still offers a \$100 Programmable Thermostat Rebate for customers interested in that option.
- Home Weatherization Program
 - The Charlottesville Gas Energy Efficiency Program (CGEEP) is Utilities' no-cost home weatherization program for qualified gas customers. Newly expanded income qualification levels have broadened the reach of this program to even more members of the community, and increased outreach for CGEEP will roll out in the coming months.
- More information on programs and incentives from Utilities can be found on the [Utilities webpage \(link\)](#).

Transit – Director Garland Williams (he/him)

- Jan Yousufi joined Transit (CAT) as a Buyer II on February 28, 2025. Jan has over 10 years of experience as a procurement and contract specialist. With her strong background in developing and maintaining project schedules, as well as

managing detailed procurement timelines for multiple projects, she will assist CAT in completing federally funded capital projects.

- Jan has an associate degree in Financial Management, a Bachelor of Business Administration, and is a Certified Contracts Management Associate (CCMA). She started her onboarding with the City's Office of Procurement and CAT on Monday, April 7, 2025.

Public Works – Director Steven Hicks (he/him)

- Public Works conducted an internal "ROADEO" contest in March where equipment operators showcased their skills against set courses and objectives across a variety of equipment exercises, including snowplows, claw trucks, and mini excavators. This internal contest informed the selection of operators who will get the opportunity to travel to the upcoming Mid-Atlantic American Public Works Association Championship in Ocean City, Maryland to compete against other operators from localities across Virginia, Maryland, and West Virginia on April 30. Six Charlottesville equipment operators were selected: Joshua Wyland, Jimmie Newman, Milton Morris, Bryan Frazier Sr., Bryan Frazier Jr., and James Frazier Jr.
- The Virginia Department of Transportation is planning for the three projects – Fontaine Interchange, Fontaine Streetscape and Hydraulic & District Ave Roundabout on May 22 from 5:00 to 7:00 pm at the Virginia Department of Forestry building, with a backup date of Tuesday, May 27 (same time & place). The address is 900 Natural Resources Dr #800, Charlottesville, VA 22903.

Neighborhood Development Services – Director Kellie Brown (she/her)

- Neighborhood Development Services (NDS) staff attended a meeting of the [Charlottesville Area Development Roundtable \(CADRe – link\)](#) on April 17. Staff's presentation provided an update on the NDS annual workplan, development review process refinements, an initial round of Development Code amendments to address challenges identified in the first year since the Development Code went into effect in February 2024, and initial findings from review of environmental policies and regulations that intersect with Development Code provisions for more housing.

Charlottesville Fire Department – Chief Michael Thomas (he/him)

Key Operations Metrics

CFD Incident Comparison: FY23 to FY25 YTD July- March			
	FY 2023	FY 2024	FY 2025
EMS/Rescue	4,175	3,874	3,722
Fire	131	119	169
Other Type	1,986	1,737	2,137
Grand Total	6,292	5,730	6,027

Comparing the first three quarters of FY25 to the same period in FY24, CFD incidents are up by 7% across all categories.

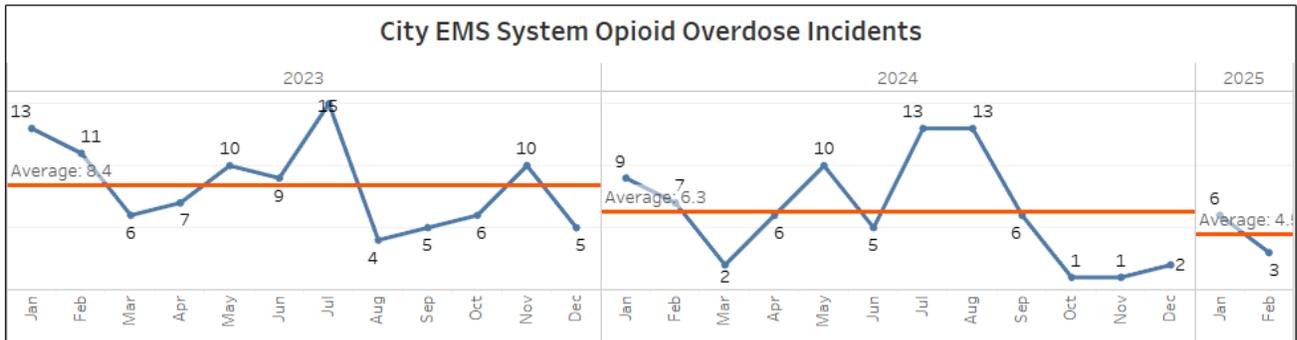
Fire incidents increased by 42%, EMS incidents decreased by 4%, and all other types of incidents increased by 23%. Cooking fires in particular increased by 84% in the first three quarters of 2025 compared to 2024.

Monthly Incident Averages and Trends

Avg. Monthly EMS Incidents Last 12 Months	Avg. Monthly Fire Incidents Last 12 Months	Avg. Monthly Other Type Incidents Last 12 Months	Total Incidents FY21 - FY25
385	16	197	
Change in Avg. Monthly EMS Incidents in Last Year vs. Previous Year	Change in Avg. Monthly Fire Incidents in Last Year vs. Previous Year	Change in Avg. Monthly Other Type Incidents in Last Year vs. Previous Year	31,664
-2.5%	21.7%	22.3%	

On average, CFD has run about 385 EMS incidents, 16 fire incidents, and 197 other type incidents each month in the last year. Comparing those monthly averages to the year before, EMS incidents are slightly decreasing, and fire and all other incident types are increasing.

Opioid Overdoses



Opioid overdoses in the city have decreased in the last six months. CFD and CARS have run an average of about five overdoses monthly in 2025, a decrease from 2024's average of six overdoses monthly.

Unhoused EMS Patients

CFD & CARS added a new field to patient care reports to track emergency medical responses to unhoused patients in June 2024. Our records show that over the last nine months, CFD & CARS have responded to 40 unhoused patients monthly on average.

The top three findings of attendants in charge on these incidents were non-traumatic pain (17.8% of calls), alcohol abuse (14.1% of calls), and bodily injuries (11.0% of calls).

EMS:

Effective April 14th, we will begin transitioning to CFD-stocked and maintained drug boxes. Moving forward, CFD will be fully self-supported for all medical supplies.

This milestone marks the culmination of two years of planning and implementation, which included:

- Purchasing and installing three drug and supply vending machines with full activity tracking
- Securing all necessary licensure and certifications from the Virginia Board of Pharmacy, Virginia Department of Health (VDH), and the Drug Enforcement Agency (DEA)
- Hiring a dedicated EMS Medical Supply Technician
- Enhancing security in EMS supply rooms with door alarms and surveillance cameras

CRR:

- The Charlottesville Fire Department has had 4 Structure fires in the last few weeks. The Fire Marshal's Office has determined that the Melbourne fire was

accidental. The Melbourne fire had over \$250,000 damages to the \$400,000 structure.

- The fire on McCormick Rd. was an accidental lab fire.
 - The house fire on Ridge St. was accidental and caused around \$4,000 in damages.
 - The fire on 2nd St. SW is still under investigation. The damage from the 2nd St. fire was under \$30,000, and the building was saved more than \$800,000. The building was restored to service with a minor impact on the businesses in the building or adjacent areas.
 - The Fire Marshal is working with the Virginia Forensics Lab to determine the final cause and origin of the case.
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- We released our annual report on Friday, April 11th.